



Village Fire Brigade

1. The **Fire Brigade** is responsible for equipment, maintenance and fighting fires.
2. The elected **Board of the Fire Brigade** consist of at least:
 - a. **Chief of Fire Brigade**. On-site commander and responsible for the **Minuting Book**
 - b. **Superintendent** of equipment and responsible for the **Book of Record**
 - c. **Accountant** is responsible for the **Account Book**
3. Furthermore the village can elect a number of **Members of the Fire Brigade**
4. More villagers can enrol as **Volunteer Helpers**
5. **All Villagers** shall support the Fire Brigade economically as decided at the village meetings.
6. **Fire Brigade** will:
 - a. fight all fires in the village and its surroundings and take lead in any other emergency situations.
 - b. Equipment will be stored in an unlocked and accessible room (**Fire Station**) solely used for this purpose – and nothing else
 - c. Necessary equipment like buckets and fire blankets has to be supplied by the Fire Brigade.
 - d. The Fire Brigade makes a **Water List** showing all the places in the village and its surroundings where there are sufficient water supply even in the dry season. The list has to be available at the Fire Station in several copies.
7. The **Chief of Fire Brigade** shall call for:
 - a. regular meetings in the Fire Brigade, at least once in a year, where procedures and equipments are tested and a fire drill can be performed.
 - b. The Chief of Fire Brigade can call for village meetings when he issues to discuss or there shall be elections for the Fire Brigade.
 - c. Chief of Fire Brigade keeps a **Minuting Book** containing all decisions taken by those meetings.
8. The **Superintendent** of Fire Brigade will keep a **Book of Record** with updated lists over:
 - a. Members of the Fire Brigade
 - b. Volunteer helpers
 - c. Equipments
 - d. Efforts:
 - i. Training exercises
 - ii. Maintenance of equipment
 - iii. Practises
 - iv. Active fire-fighting
9. The **Accountant** will keep a day-to-day **Account Book** with vouchers for all financial movements.
10. **Members of Fire Brigade** must know all about the emergency equipment in the village and must seek all available information about fire fighting and other emergency measures and must be ready for immediate action in an emergency situation.
11. **Himalayan Project** will support the Fire Brigade:
 - a. A small leaflet on elementary fire protection will follow the pump extinguishers.
 - b. When Fire Brigade is established more pump extinguishers will be delivered
 - c. More information on fire protection and fire fighting will be delivered from time to time for the active Fire Brigade.
 - d. Active Fire Brigade can approach Himalayan Project for more information and more support.